

SAINIK SCHOOL REWARI, HARYANA
TENDER FOR SUPPLY/SERVICE FOR THE YEAR 2019-20
TENDER FORM FOR :

S/No _____
(with School round stamp)

Cost Rs _____/-
(DD for Rs. 1000/- to be attached for downloaded forms
except barber & cobbler services for which Rs. 200/- to be
attached)

Note: Read the instructions properly while filling the tender form carefully.

1. Tender for supply/Services of : _____
2. Payment of Cost of Tender : _____ Rs. _____
3. Name of Firm/Agency/Supplier /Contractor : _____
4. Full address of firm/agency/supplier : _____
With pin code. _____
5. Tele Contact No. (Including mobile No) : _____
and email address of the firm _____
6. Bank DD No. & Earnest money amount : _____
(Only through DD payable at PNB Mini
Secretariat Rewari code No 4681) _____
7. GST No/ Registration No. /Service Tax No, : _____
PAN, last 1 F.Y/A.Y IT Return,
Documentary Evidence /Labour License. Etc _____
8. Experience of supply/services to Govt deptt : _____
if any (with documentary Evidence, PAN No.
Supplier/Firm Regd No and also a copy of IT
Return is mandatory)
9. Terms and conditions from the school side to be acknowledged by Vendor:-
(a) _For all supplies like Stationary & Clothing items etc vendors to attach last
one F.Y/A.Y ITR with audited balance certificate, Registration No & PAN No.

10. The firm having experience in the respective field or business with Govt. establishment will be given preference. For the purpose, the experience certificate will be attached along with the documents.

- (a) Incomplete tender form will not be entertained/accepted.
- (b) Tender will be accepted with the required earnest money deposit as per advertisement. No old security deposit will be considered for participating in the present tender process.
- (c) The contractor/firms will put their signature and mention their full address along with contact number and details of DD attached at the column given at the end of this tender form.
- (d) Lowest tender will be decided on evaluated value of the total items and various other factors i.e. quality, reputation of the tenderers etc.
- (e) Split tender will generally be discouraged. However, earnest money of tenderers who refuse to accept part tender will be forfeited.
- (f) **Rate will be quoted in rupees for each item and not on MRP** except medicine in which discount on MRP would be mentioned. **Rate should include all taxes F.O.R. to Sainik School Rewari.**
- (g) **For catering services** attach Registration of firm/GST No, PAN, Labour License minimum 30 workers, Service Tax No, Food License. Attach last 1 F.Y/A.Y ITR of firm, Experience certificate for at least one year for providing mess service of approx 500 above cadets/person in Govt/private institution will be preferred. The firm/contractor whoever bags the tender will have to deposit 5 to 10% of cost of tender i.e. **Rs. Eight Lakh only** being L1 with the school as security deposit for all categories.
- (h) **Tenderers will give an undertaking in the form of signing this tender form that no representation in view of rejection of their Tenders by the Board of officers will be represented in any department / Court of Law of this country. The decision of Board of officers will be considered as full and final and the tenderers will agree to that.**
- (j) **All disputes are subjected to Rewari, Haryana jurisdiction only.**
- (k) **Signature of Suppliers/Contractors/ Tenderers below signifies their consent of having read, understood and undertake all point mentioned in para 10 above and signing it as correct in each page.**
- (l) **The Principal reserves the right to reject or accept any or all the tenders or accept them in parts or for term less than one year or reject the lowest tender without assigning any reason whatsoever. The tender of person(s)/firm (s), who have been blacklisted by the government or by the school in the past or have/had dubious dealing with the government or the school, shall not be entertained.**

Stamp with Sign. of Firm/Contractor/Authorised Person

With full address _____

Detail of DD attaches. DD No & date _____

CONDITIONS

1. The tender document is not transferable. The complete terms & conditions needs to be read by the tenderer prior to sending his filled tender form & may consult the school to clarify any ambiguity.
2. An amount of Rs. 1000/- (Rs. One Thousand Only) collected towards the tender form except Barber & Cobbler Tender Form for which the cost will be Rs. 200/- only.
3. Payment :
 - (a) Payment will be made only after receipt of the products/material/equipment at the school and after satisfactory installation by the respective company.
 - (b) No advance payment will be made on any account.
 - (c) Payment will be made only by means of an Account payee cheque or RTGS/NEFT. DD may be issued on request in writing and the DD commission will be charged.
4. The firm may bring the equipment/product/material to the school as sample at their own cost.
5. The literature/broucher submitted by the firm should be self explanatory.
6. Warranty/guarantee period is to be clearly mentioned.
7. The “Annual Maintenance Contract” scheme of the firm should be clearly spelt out.
8. Terms & Conditions for up gradation in future, if required, are to be mentioned in offer.
9. Maximum **Educational Discount** admissible is to be mentioned in the offer.
10. If any certificate, enclosed by firm are found to be fake/bogus/tampered, such agencies are liable to be black listed from the school.
11. Tender by Fax/E-mail will not be accepted.
12. Late received and incomplete tender form shall be summarily rejected.
13. For other details, terms and conditions, the firms are advised to contact the school.
14. If any change/additions/alterations are found to be made by them and the same is subsequently detected/noticed at any stage even after award of the supply order, all necessary actions including stoppage of the supply order would be taken. In additions the bidders are liable to be prosecuted under law.
15. Lowest rates do not guarantee the Tender acceptance. It is the quality, reputations of vendor after sales, service, and guarantee/warranty amongst others which will be taken into consideration during finalization of tenders. Brand name and model nos. should invariably be quoted for all the items. Items of poor and inferior quality will not be considered for procurement.
16. If any firm has “Authorized Dealership Certificate”, the same may also be enclosed. The vendor intending to bind for a tender should be dealing in such relevant items or should own a shop for relevant supplies/items.
17. This advertisement does not constitute and will not be deemed to constitute any commitment on the part of the school.
18. **All correspondence should be addressed to the following address**
The Principal
Sainik School Rewari
Sector -4, Rewari – 123401
(Haryana)
19. Interested bidder to download the relevant pages of the specific tender and attach with the tender document.

SAINIK SCHOOL REWARI
TENDER FOR HIRING OF TENT ITEMS FOR THE YEAR
PERIOD FROM 01 MAY2019 TO 30APR2020

S. No	Items name	Accounting Unit	Rent incl all charges & Taxes (freight on reach Sainik School Rewari)
1.	PVC Chair with Arms	Nos	
2.	Sofa (Two Seater) with white cover	Nos	
3.	Wooden Takat 6'x3'x1'	Nos	
4.	Plain Mat Green/Red 5'x15'	Nos	
5.	Plain Mat Green/Red 5'x30'	Nos	
6.	Chair Dunlop cushion with cover	Nos	
7.	Kalin Mat 5'x15' (Capet)	Nos	
8.	Pandal 15'x 15' with Jhallar	Nos	
9.	Water Proof Pandal with complete fitting	Per Sq ft	
10.	Side parda Printed/Plain 15'W x11'L	Nos	
11.	Wooden Table 5'x2'	Nos	
12.	Woolen Gadda 6'x3'	Nos	
13.	White Bed Sheet 6'x3'	Nos	
14.	Table Side Jhalar 5'x2.5'	Per Tabel	
15.	Table top Cover	Nos	
16.	Pedestal Fan	Nos	
17.	Gen set Rent (12 Hour) with Fuel 7Kw, 15KW, 25Kw, 40Kw, 62Kw	Per Hour	
18.	Gen Set Rent (12 Hour) Without Fuel 7Kw, 15KW, 25Kw, 40Kw, 62Kw	Per Hour	
19.	Wooden Takhat Stage with Carpet/Kalin including labour charges	Per Sq Ft	
20.	Halogen Light 500 Watt with Rod	Nos	
21.	Misty Fan with water cooler system	Nos	
22.	Rajai	Nos	
23.	Durrie 20'x20'/30'x30'	Nos	
24.	Stage purda with ring & Wire (30'x15')	Nos	
25.	Center Table Wooden/Glass	Nos	
26.	Rice shape decoration ladi	Per day	
27.	Rope shape decoration ladi	Per day	

Signature of Firm/Vendor _____

S.No	Items name	Accounting Unit	Rent incl all charges & Taxes (freight on reach Sainik School Rewari)
28	PVC Full Plate	Nos	
29.	Bone China Full Plate	Nos	
30.	Glass SS	Nos	
31.	Serving Tray	Nos	
32.	Spoon Standard Size SS	Nos	
33.	Spoon Serving	Nos	
34.	Quarter plate Bone China	Nos	
35.	SS Buffet Set	Nos	
36.	BhathiCommercial	Nos	
37.	LED Tube light set 26 Watt	Nos	
38.	Tube light Set Complete 36 Watt	Nos	
39.	Welcome Gate 2'3' wide with white parda	Nos	
40.	Footmat PVC 4'x2½" Green/Red	Nos	
41.	PVC Chair without Arms	Nos	
42.	Jumbo Cooler Heavy duty	Nos	
43.	ChunatPandal Pipe	Sq Ft	
44.	Stage Curtain with all fitting 30'x10'	Nos	
45.	Carpet 5'x30'	Nos	

Name of the representative of firm _____ Mobile No _____

Signature of Firm representative _____ DD No and Date _____

Name of the Firm _____ Amount of DD _____

Address _____
